

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

January 2, 2024

6:00 P.M.

The meeting was called to order by Mr. Greg Paul, President of the Port Commission. Ms. Lanceslin led in the Pledge of Allegiance. Mr. Tabb gave the Invocation. A roll call resulted in the following:

Present:

Greg Paul
Joseph Phillips
Wilson Terry
Joel Authement
Donna Lanceslin
Joseph Tabb

Absent:

Murphy Pontiff

Also present at the meeting were Mr. Eric Duplantis, Port Attorney, Ms. Marguerite Robinson of Teche Talk, Mr. Sam Jones, St. Mary Parish President-Elect, Mr. Reid Miller of Miller Engineers, Mr. David Naquin, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Paul to dispense with the reading of the December 5, 2023 meeting minutes and to accept them as presented. The motion was seconded by Mr. Terry. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

There was no public comment.

A motion was made by Mr. Tabb to adopt a Resolution of Respect for Mr. Joseph Clayton Foulcard, Jr, a member of the Port's Board of Commissioners who passed away recently. The motion was seconded by Mr. Paul. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

A motion was made by Mr. Tabb to adopt a Resolution authorizing Ms. Donna Lanceslin, President, Mr. Murphy Pontiff, Vice President, Mr. Joel Authement, Secretary/Treasurer, Mr. Lennel G. Paul, Past President, Mr. Wilson Terry, Commissioner and Mr. David Naquin, Executive Director to sign all documents pertaining to the Port of West St. Mary's Hancock Whitney Bank Accounts. The motion was seconded by Mr. Paul. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

A motion was made by Mr. Paul to adopt a Resolution authorizing the Executive Director to sign and the Board to approve an Engagement Letter and complete the Louisiana Compliance Questionnaire with Kolder, Slaven & Company, LLC for the Audit Year 2023. The motion was seconded by Mr. Tabb. Ms.

Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

Mr. Naquin reported that at the December 2023 Port Commission it was unclear if a motion had been made to approve the 2024 Budget. A motion was made by Mr. Tabb to approve the budget retroactively. The motion was seconded by Mr. Terry. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

Mr. Naquin gave an update on the Northwest Boulevard repairs. He reported that the renovations are almost complete with a slight delay in the installation of the new countertops in the reception area. He also reported that he is waiting for quotes from several companies for the cleaning of the air conditioning vents. He is also requesting quotes for a complete cleaning of the building.

With reference to the Sugar Warehouse/LA DOTD – Project H.014893 (322) – A motion was made by Mr. Terry to pay the Contractor’s Application for Partial Payment #6 to ARL Construction, Inc. for \$1,796,315.67 and Miller Engineers Request for Payment #13 in the amount of \$64,682.20. Mr. Phillips seconded the motion. Ms. Lanceslin asked if there were questions or comments – there were none. The motion carried unanimously.

Mr. Reid Miller reported on the Sugar Warehouse project- there are currently 233 days left on the contract, the percent complete of the money for the project is at 67% and to date the contractor has invoiced approximately \$7.2 million. The project is progressing on schedule.

Regarding the proposed dredging of the channel, Mr. Miller reported that they surveyed the channel at the Port’s Louisa site along with the Coastal Lands property and are currently working on the permit drawings and should have the permit submitted no later than next week. With reference to the repair of the Marine Turbine Technologies building, he reported that work will begin shortly on the quote package.

There being no further business to be discussed, a motion was made by Mr. Terry to adjourn the meeting. The motion was seconded by Mr. Paul. Ms. Lanceslin asked if there was any questions or comments. There were none. The motion carried unanimously and the meeting adjourned at 6:16 p.m.

Signed 
Joel Authement, Secretary